

UNDERWOOD EDUCATION/COMMUNITY FOUNDATION

Program Grant Application

Grants awarded annually with application deadline of May 1

Part I. Background Information

Name of Project _____

Project Timeframe From: _____ To: _____

Type of Organization:

____ School ____ 501(c)(3) ____ Unit of Government ____ Other (Specify)

Type of Project:

- ____ School (check appropriate areas)
____ New curriculum
____ New equipment
____ Expansion of current program
____ Community-Based (City)
____ Non-profit organization

Number of participants or students expected to be involved in this project: _____

School: How many classrooms will be involved in this project: _____

Applicant:

Name

Address Phone

City Street Zip

Contact Person Title

Email

501(c)(3) Non-Profit or Governmental Fiscal Agent (if different from above):

Name

Address Phone

City Street Zip

Contact Person Title

Email

PROJECT NAME: _____

Part II. Proposed Budget

Estimated Costs Associated with this Project

| | Cash from Underwood Educational/Community Foundation | Cash from Others | In Kind Support | Total Project |
|---|--|------------------|-----------------|---------------|
| Salaries | | | | |
| Travel | | | | |
| Communications (postage, printing, telephone, etc.) | | | | |
| Occupancy (rent, utilities, insurance, etc.) | | | | |
| Supplies | | | | |
| Equipment | | | | |
| Contractual Services | | | | |
| Administrative Expenses | | | | |
| Other: (specify) | | | | |
| Other: (specify) | | | | |
| Total Costs | | | | |

Sources of Funds Associated with this Project

| | Cash | In Kind Support | Total |
|--|------|-----------------|-------|
| Underwood Educational/Community Foundation | | Not Applicable | |
| Underwood School | | | |
| Community Based (City) | | | |
| Non-profit Organization | | | |
| Other Local Sources: (specify) | | | |
| Other Foundations | | | |
| Fees | | | |
| Other: (specify) | | | |
| Total Sources of Funds | | | |

Future Funds:

Will this project require future funding by any organization? ____Yes ____No

If yes, please explain: _____

PROJECT NAME: _____

Part III. Program Narrative

Narrative description of the project and how funds will be utilized:

What are the expected outcomes and how does it relate to improving the quality of education for our students or support public endeavors for our community?

If more space is needed for the above narratives, please attach the necessary pages.

PROJECT NAME: _____

Part IV. Supporting Documentation

A short narrative completed by the head of the organization (Superintendent, Mayor, etc.) stating support of the project and why the organization can't fully fund this request internally.

Name

Title

Date

Part V. Certification

I certify that the information contained in this grant application is true and correct to the best of my knowledge and belief, that I have authority to apply for the funds requested, and that all awarded funds will be used only for the purpose stated in this grant application:

Name (Applicant)

Title

Date